

Remote Employee Performance Assessment Form

Use this **remote employee performance assessment form** sample example to effectively evaluate productivity, communication, and goal achievement for virtual team members. This template helps managers provide structured feedback and track remote workforce performance. Streamline your remote employee reviews with this easy-to-adapt form.

Employee Information

Employee Name:

Position/Title:

Review Period:

Performance Criteria

1. Productivity

Excellent

Comments:

2. Communication

Excellent

Comments:

3. Goal Achievement

Excellent

Comments:

4. Collaboration & Teamwork

Excellent

Comments:

5. Adaptability & Initiative

Excellent

Comments:

Overall Comments/Summary

Manager's Comments:

Signatures

Manager Name:

Employee Signature (type name):

Date:

Submit Assessment