

Project Risk Assessment Form Sample

Project risk assessment form sample helps identify and evaluate potential risks in a project, ensuring effective mitigation strategies. It provides a structured approach to document hazards, their impact, and likelihood, promoting proactive risk management. Utilizing this form enhances project success by minimizing unforeseen challenges.

Project Name:

Assessment Date:

Assessor Name:

#	Risk Description	Possible Impact	Likelihood (Low/Med/High)	Severity (Low/Med/High)	Mitigation Plan	Owner	Status
1	Resource availability delays	Project timeline extension	Medium	High	Allocate backup resources; monitor schedules	Project Manager	Open
2	Budget overrun	Reduction in project scope or quality	Low	High	Implement cost controls; regular budget reviews	Finance Lead	Open
3	Technical failure	System downtime, data loss	Medium	Medium	Routine testing; establish recovery plan	IT Lead	Open

Reviewed by:

Review Date: