

Printable Employee Attendance Log Form

This **printable employee attendance log form** sample provides a clear and organized way to track employees' daily attendance accurately. Designed for ease of use, it helps businesses maintain reliable records for payroll and compliance purposes. Download and print this form to streamline your attendance management process.

Employee Name	Employee ID	Department	Date		Attendance		Remarks
			In	Out	Present	Absent	
					<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	

Prepared by: _____ Date: _____

Signature: _____