

# Phone Call Log Form for Customer Service

Efficiently track all customer interactions with this **phone call log form** sample designed for customer service teams. The form ensures accurate recording of call details, helping improve communication and service quality. Streamline your customer support process by using this organized and easy-to-use log template.

<b>Date</b>	<input type="text"/>	<b>Time</b>	<input type="text"/>
<b>Customer Name</b>	<input type="text"/>		
<b>Phone Number</b>	<input type="text"/>	<b>Account/Order #</b>	<input type="text"/>
<b>Reason for Call</b>	<input type="text"/> Select Reason <input type="button" value="▼"/>		
<b>Call Summary / Notes</b>	Summarize the conversation and actions taken...		
<b>Action Required</b>	<input type="text"/> Select Action <input type="button" value="▼"/>		
<b>Follow-up Date</b>	<input type="text"/>	<b>Handled By</b>	<input type="text"/>

**Submit Log**