

# Employment Declaration Form

## For Contractual Employees

The **employment declaration form** for contractual employees ensures accurate documentation of their work status and agreement terms. This sample form simplifies the process of formalizing contracts and verifying essential employment details. It serves as a crucial tool for both employers and employees to maintain transparent contract records.

### Employee Information

**Full Name****Employee ID (if any)****Position/Title****Department****Email Address**

### Contract Details

**Contract Start Date****Contract End Date****Working Hours (per week)****Contract Type**

--Select--

### Declaration

I hereby declare that the information provided above is true and correct to the best of my knowledge. I understand and accept the terms and conditions outlined in my contract as a contractual employee of this organization.

**Additional Remarks (optional)****Employee Signature**

Type full name to sign

**Date**

**Employer/HR Representative Signature****Date**