

# Employment Agreement Form Sample for Hourly Wage Employees

An **employment agreement form sample** for hourly wage employees outlines the essential terms of employment, including job responsibilities, hourly rates, and work schedules. This document ensures clarity and mutual understanding between employers and employees, helping to prevent disputes. Using a standardized template simplifies the onboarding process and maintains compliance with labor laws.

## Employment Agreement

Employee Information

Employee Name:

Address:

Position/Job Title:

Employment Details

Employment Start Date:

Hourly Wage (\$):

Regular Work Schedule (days/times):

Job Responsibilities

List primary job responsibilities

Terms and Conditions

• Employment is at-will unless otherwise stated in writing.

• Employee agrees to comply with all company policies and procedures.

• Overtime pay will be provided in compliance with applicable laws.

• Either party may terminate this agreement with appropriate notice as required by law or company policy.

Signatures

Employee Signature:

Date:

Employer Name:

Employer Signature:

Date:

Submit