

# Payment Receipt

This **detailed payment receipt template** provides a clear and organized itemized list, ensuring accurate documentation of each transaction. It is designed to enhance transparency between sellers and buyers by detailing payment amounts and descriptions. Ideal for businesses and individuals seeking precise record-keeping.

Receipt No:	000123	Date:	2024-06-23
Seller:	ABC Supplies Inc.	Buyer:	John Doe
Payment Method:	Credit Card	Reference:	INV-4567

#	Description	Unit Price	Quantity	Total
1	Premium Notebook	\$15.00	2	\$30.00
2	Wireless Mouse	\$25.00	1	\$25.00
3	USB-C Cable	\$10.00	3	\$30.00

Subtotal: \$85.00

Tax (10%): \$8.50

Total Paid: **\$93.50**

**Notes:** Thank you for your purchase! Please retain this receipt for your records.