

Detailed Employee Attendance Report by Department

Generate a **detailed employee attendance report** by department to monitor punctuality and track work hours effectively. This comprehensive report helps managers identify attendance patterns and improve workforce productivity. Enhance organizational efficiency with accurate and department-specific attendance insights.

Department: Sales

Employee ID	Employee Name	Date	Check-in Time	Check-out Time	Total Hours Worked	Status
S1001	Alice Johnson	2024-06-14	08:59	17:10	8h 11m	Present
S1002	Michael Lee	2024-06-14	09:15	17:00	7h 45m	Late
S1003	Rachel Green	2024-06-14	--	--	0h 0m	Absent

Department: Human Resources

Employee ID	Employee Name	Date	Check-in Time	Check-out Time	Total Hours Worked	Status
HR2001	Linda Park	2024-06-14	08:52	17:05	8h 13m	Present
HR2002	Samuel Flynn	2024-06-14	---	---	0h 0m	On Leave

Department: IT

Employee ID	Employee Name	Date	Check-in Time	Check-out Time	Total Hours Worked	Status
IT3001	Chris Evans	2024-06-14	09:00	18:00	9h 0m	Present
IT3002	Priya Sharma	2024-06-14	09:03	17:30	8h 27m	Present

Summary:

- Departments reported: 3
- Total employees listed: 7
- Absences detected: 2
- Instances of lateness: 1
- On leave: 1