

# City Council Road Closure Permit Form

This **city council road closure permit form** sample is designed to streamline the application process for event organizers seeking official approval. It ensures all necessary details about the event and road usage are clearly documented. Using this form helps facilitate safe and organized public events in compliance with local regulations.

## Organization Name

## Contact Person

## Contact Phone Number

## Contact Email Address

## Event Name

## Event Description

## Event Date(s)

MM/DD/YYYY - MM/DD/YYYY

## Event Time

e.g., 9:00 AM - 5:00 PM

## Location(s) of Road Closure (please provide specific streets/sections)

## Closure Start Date & Time

## Closure End Date & Time

## Type of Road Closure

Full

Partial

Lane

## Traffic Management Plan (attach or describe)

Describe how traffic will be managed, signage, detours, marshals, etc.

## Public Notification Plan

Describe how affected residents/businesses will be notified

**Proof of Public Liability Insurance (attach copy)**

Choose File

No file selected

**Additional Comments or Information**



**I certify that the information provided is accurate and that I accept responsibility for compliance with all applicable regulations.**

Submit Application

For office use only - Permit Number: \_\_\_\_\_ | Date Received: \_\_\_\_\_ | Approved By: \_\_\_\_\_