

Bank Account Authorization Form for Vendors

This **bank account authorization form sample for vendors** enables businesses to securely collect and verify vendor banking details for payment processing. It ensures accuracy and compliance, facilitating smooth financial transactions between companies and their suppliers. Using this template helps streamline vendor onboarding and reduce payment errors.

Vendor Information

Vendor/Company Name:

Business Address:

Tax ID / EIN:

Contact Person:

Contact Email:

Contact Phone:

Bank Account Details

Bank Name:

Bank Branch Address:

Account Holder Name:

Bank Account Number:

Routing Number/SWIFT/IBAN:

Account Type:

e.g., Checking, Savings

Authorization

By signing below, I/we hereby authorize **[Your Company Name]** to initiate deposits into and, if necessary, debit corrections from, the specified bank account for payment of goods or services rendered.

Additional Notes (Optional):

Authorized Signature:

Date:

Note: Please attach a voided check or bank confirmation letter for account verification.

All information provided will be kept strictly confidential and used solely for payment processing purposes.