

Annual External Audit Report

[Nonprofit Organization Name]

Annual Period: [Start Date] to [End Date]

Prepared by: [Audit Firm Name]

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1. Executive Summary

This annual external audit report outlines the results of the independent audit conducted on the financial statements of [Nonprofit Organization Name] for the year ended [End Date]. The audit was performed in accordance with applicable laws and standards to ensure accurate, transparent, and accountable financial reporting.

2. Statement of Management's Responsibility

Management is responsible for the preparation and fair presentation of these financial statements in accordance with [Applicable Accounting Standards], and for maintaining adequate internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

3. Auditor's Opinion

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of [Nonprofit Organization Name] as of [End Date], and the results of its operations and its cash flows for the year then ended in accordance with [Applicable Accounting Standards].

[If modified opinion or emphasis of matter, include additional textual notes here.]

4. Financial Statements

Statement	Page
Statement of Financial Position (Balance Sheet)	[Page #]
Statement of Activities (Income Statement)	[Page #]
Statement of Cash Flows	[Page #]
Statement of Functional Expenses	[Page #]

5. Notes to the Financial Statements

[Detailed notes and explanations of accounting policies, significant estimates, and specific line items.]

6. Key Audit Findings

- Summary of internal control weaknesses, if any.
- Compliance with laws and regulations.
- Material misstatements or adjustments identified.
- Other matters requiring attention.

7. Recommendations

[List of auditor's recommendations for improvement, remediation plans, or process enhancements.]

8. Management Response

[Management's response to findings and recommendations, including action plans and timelines.]

9. Signatures

Auditor:

Name: _____

Title: _____

Date: _____

Organization Representative:

Name: _____

Title: _____

Date: _____

Note: This annual external audit report template for nonprofit organizations provides a structured format to clearly present financial statements and audit findings. It ensures transparency, accountability, and compliance with regulatory standards, maintaining donor trust and organizational integrity.