

# Water Damage Statement Form

This **Water Damage Statement Form** sample template helps streamline the reporting process by clearly documenting the extent and cause of water-related incidents. It ensures accurate and consistent information is captured for insurance claims or repair assessments. Using this template improves efficiency and supports effective damage management.

**Date of Incident:**

**Location of Incident (Address/Area):**

**Reported By (Name & Contact Information):**

**Description of Water Damage:**

Describe the extent of the water damage (rooms affected, visible signs, etc.)

**Probable Cause of Water Damage:**

E.g., burst pipe, appliance leak, flooding, etc.

**Immediate Actions Taken:**

E.g., shut off water supply, contacted plumber, started cleanup

**Estimated Extent of Damage (if known):**

E.g., Square feet affected, structural damage, belongings damaged

**Attachments (Photos/Documentation):**

Choose File

No file selected

**Insurance Information (if applicable):**

Policy number, insurer company, contact info

**Reporter Signature:**

Name / Signature

**Date:**

**Supervisor/Manager Signature (if applicable):**

Name / Signature

**Date:**

Submit