

Vendor Performance Feedback Form

This **vendor performance feedback form** sample template streamlines the evaluation process by capturing essential insights on supplier reliability and service quality. Designed for clarity and ease of use, it helps businesses maintain strong vendor relationships through constructive feedback. Utilize this template to enhance procurement decisions and vendor accountability efficiently.

Vendor Information

Vendor Name

Contact Person

Review Period

Performance Evaluation

Timeliness of Delivery

Select

Quality of Goods/Services

Select

Communication & Responsiveness

Select

Problem Resolution

Select

Additional Feedback

Strengths

Describe vendor strengths...

Areas for Improvement

Suggestions for improvement...

Overall Rating

Select

Reviewed By

Date

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