

Vehicle Reservation Request Form

Efficiently manage your fleet with this **vehicle reservation request form** designed specifically for corporate use. Streamline the booking process by capturing essential details such as employee information, vehicle preferences, and trip purpose. This sample form ensures organized scheduling and optimal resource allocation for your company.

Employee Name

Employee ID

Department

Contact Number

Preferred Vehicle Type

Select vehicle type

Trip Purpose

Pick-Up Date & Time

Return Date & Time

Pick-Up Location

Destination

Additional Requests / Notes

Submit Request