Training Feedback Evaluation Form Sample

This **training feedback evaluation form sample** is designed to gather valuable insights from participants, helping organizations improve their training sessions. It includes questions on content relevance, instructor effectiveness, and overall satisfaction. By using this form, trainers can identify strengths and areas for improvement to enhance future programs.

Participant Information

Name (optional): [_____]

Department: [_____]

Date of Training: [_____]

Training Content

How relevant was the training content to your work?

○ Very relevant
○ Somewhat relevant
○ Not relevant

Comments on content:
[_____]

Instructor Effectiveness

How effective was the instructor at delivering the training?

○ Very effective
○ Somewhat effective
○ Not effective

Comments on instructor:
[_____]

Overall Satisfaction

How satisfied are you with the training overall?

○ Very satisfied
○ Satisfied
○ Neutral
○ Dissatisfied
○ Very dissatisfied

Additional Comments

Please share any suggestions for improvement or other feedback:
[_____]

[Submit Feedback]