

# Tenant Change of Address Notification Form

This **tenant change of address notification form** sample serves as a formal document for renters to update their landlord about their new address. It ensures clear communication, facilitates the forwarding of mail, and helps maintain accurate records. Using this form helps prevent any misunderstandings during the tenant's relocation process.

## Tenant Details

Full Name:

Current Address:

Contact Number:

Email Address:

## New Address Information

New Address:

Effective Date of Move:

## Landlord/Property Management Details

Landlord/Agency Name:

Landlord/Agency Address:

Additional Information (if any):

Submit Notification

*Please submit this form to your landlord or property manager at least two weeks before your move-out date to ensure a smooth transition.*