

# Temporary Occupancy Permit Form Sample

The **Temporary Occupancy Permit** form sample provides a standardized template for requesting approval to use a building or property temporarily before final occupancy certification. This form ensures safety compliance and official authorization during provisional use. Utilizing the sample can streamline the application process and avoid potential legal issues.

Applicant Information

Applicant Name:

Contact Number:

Email Address:

Property Details

Property Address:

Type of Building/Property:

Temporary Occupancy Details

Intended Temporary Use:

Requested Occupancy Period (From - To): to

Safety Compliance

☐ Fire Safety Measures Addressed

☐ Emergency Exits Provided

☐ In Compliance with Local Building Codes

Authorization

Signature:

Date:

Submit Application