

Statement of Work (SOW) Form Sample for Freelance Designers

Discover a comprehensive **Statement of Work Form Sample** tailored specifically for freelance designers to clearly outline project scopes, deliverables, and timelines. This template ensures both clients and designers have a mutual understanding, minimizing misunderstandings and enhancing collaboration. Utilize it to professionalize your freelance contracts and streamline project management efficiently.

1. Project Information

Project Name	<input type="text"/>
Client Name	<input type="text"/>
Designer Name	<input type="text"/>
Start Date	<input type="text"/>
End Date	<input type="text"/>

2. Project Scope

Describe the project objectives, background, and requirements...

3. Deliverables

List all project deliverables (files, formats, platforms, etc.)...

4. Timeline & Milestones

Specify delivery dates, milestones, review cycles...

5. Roles & Responsibilities

Define what client and designer are responsible for...

6. Payment Terms

Detail rates, payment schedule, invoicing details...

7. Review & Revisions

Describe feedback, approval process, and number of revisions allowed...

8. Additional Notes / Terms

Any extra terms, copyright, confidentiality, etc...

Designer Signature	<hr/>	Date	<hr/>
Client Signature	<hr/>	Date	<hr/>