

Simple Invoice Format in Word - Free Download

Download a **simple invoice format** in Word for free to streamline your billing process. This easy-to-use template is perfect for freelancers and small businesses seeking professional and customizable invoicing options. Quickly modify and print your invoices without any hassle or cost.

Download the Free Invoice Template

[Click here to download the Simple Invoice Format \(.docx\)](#)

Sample Invoice Preview

Your Company Name Address Line 1 Address Line 2 Phone: (123) 456-7890 Email: info@yourcompany.com		INVOICE	
Bill To: Client Name Client Address		Invoice #:	001
Date:	2024-06-22	Due Date:	2024-07-07
Description	Qty	Unit Price	Amount
Design Services	10	\$50	\$500
Website Hosting	1	\$100	\$100
Total			\$600

To customize this invoice, simply open the downloaded Word document and edit your business and client details as needed. Print or email the invoice for seamless transactions.