

Simple Interview Attendance Form

This **simple interview attendance form** sample PDF provides an easy-to-use template for tracking candidate participation in interviews. Designed for clarity and efficiency, it helps HR professionals maintain organized records. Download and customize this form to streamline your recruitment process.

Interview Attendance Form

Candidate Name	Position Applied For	Date of Interview	Time	Interviewer Name	Attendance (Present/Absent)	Signature

Instructions: Please fill out the required fields for each candidate attending the interview. Use this template to generate a PDF version for your records.