

Sample Notice to Vacate Premises Form for Tenants

This **notice to vacate premises form** provides tenants with a clear and formal way to communicate their intent to leave a rental property. It ensures both parties understand the move-out timeline and responsibilities. Using this sample form helps streamline the transition process for tenants and landlords alike.

Notice to Vacate Premises

Date:

Landlord/Property Manager Name:

Landlord/Property Manager Address:

Tenant Name(s):

Rental Property Address:

Dear ,

I/we hereby provide notice of my/our intent to vacate the rental property located at the address stated above. My/our final day of occupancy will be . This date provides at least the required notice period as stipulated in my/our rental agreement.

Please advise of any specific move-out procedures and the process for conducting a final walkthrough and deposit return.

Sincerely,

Tenant Signature