

Contractor Termination Notice Form

This **contractor termination notice form** is designed to formally notify a contractor of contract termination due to a breach. It clearly outlines the reasons for termination and the effective date to ensure legal compliance. Proper use helps protect your rights and facilitates an orderly end to the agreement.

Date of Notice:

To (Contractor Name & Address):

From (Company/Client Name & Address):

Subject:

Notice of Contract Termination Due to Breach

Dear [Contractor Name],

This letter is to serve as formal notice of the termination of the contract dated _____ between [Company/Client Name] and [Contractor Name].

The reason for this termination is due to a material breach of contract, specifically:

- [Describe the nature of the breach]
- [Reference specific clauses or terms violated, if applicable]

Despite prior notice and opportunity to remedy the breach, the issue(s) remain unresolved.

Effective Date of Termination:

Next Steps:

Please return all company property, confidential information, and complete any outstanding obligations as per the contract by the above effective date.

If you have any questions, contact us at [Contact Information].

Sincerely,

[Your Name]
[Your Title/Position]
[Company Name]