

Sample Completed Occupational License Form

This is a **sample completed occupational license form** that demonstrates how to accurately fill out all required sections. It serves as a reference to ensure compliance with local licensing regulations. Use this example to guide your own application process for occupational permits.

Section 1: Applicant Information

Full Legal Name	Sarah J. Mitchell
Date of Birth	1985-07-12
Social Security Number	*-5678
Contact Phone	(555) 123-4567
Email Address	sarah.mitchell@email.com
Residential Address	781 Rosewood Lane, Springfield, IL 62702

Section 2: Business Information

Business Name	Mitchell Graphic Design Studio
Business Address	1450 Commerce Blvd, Suite 210, Springfield, IL 62704
Type of Business	Graphic Design Services
FEIN (Federal EIN)	35-9876543
Business Phone	(555) 987-6543
Business Email	info@mitchellgraphic.com
Business Website	www.mitchellgraphic.com

Section 3: License Details

Type of Occupational License	Professional/Occupational Permit
License Period	01/01/2024 to 12/31/2024
Number of Employees	4
Previous License No. (if any)	OL-2023-00856
Tax Status	Good Standing

Section 4: Declaration & Signature

I, the undersigned, certify that all statements in this application are true and complete to the best of my knowledge.	Signature: Sarah J. Mitchell Date Signed: 2024-01-02
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Note: Please attach a copy of your government-issued ID, proof of business insurance, and all additional supporting documents as required by your local licensing authority.