

# Sample Completed Motor Claim Form for Minor Damage

This sample motor claim form demonstrates the process for reporting minor vehicle damage effectively. It provides clear instructions to help users complete the form accurately, ensuring a smooth claims experience. Ideal for quick reference during minor accident claims.

## Motor Claim Form

### Policyholder Information

Policy Number: MC123456789

Name: Jane Doe

Contact Number: 555-1234

Email: janedoe@email.com

### Vehicle Information

Make: Toyota

Model: Corolla

Year: 2020

Registration Number: XYZ-9876

### Accident Details

Date of Incident: 2024-05-14

Time: 16:45

Location: Central Mall Parking Lot

#### Description of Incident:

While reversing, my vehicle lightly scraped a concrete pillar, causing minor paint damage to the rear bumper. No other vehicles or persons were

### Damage Details

#### Details of Damage:

Minor scratches and paint scuffs to rear bumper.  
No structural damage observed.

### Supporting Documents

Photographs attached

Copy of driver's license attached

Police report attached

### Declaration

I, Jane Doe, declare that the information provided is true and accurate to the best of my knowledge.

Signature: Jane Doe

Date: 2024-05-15

*This sample is for reference purposes only. Contact your insurer for actual claim procedures.*