

Residential Notice of Intent to Vacate

The **residential notice of intent to vacate form sample** provides a clear template for tenants to formally inform landlords about their decision to leave the rental property. This essential document helps outline the moving date and ensures proper communication to avoid misunderstandings. Using a standardized form promotes a smooth transition and legal compliance for both parties.

Tenant Name(s):

Rental Property Address:

Landlord/Property Manager Name:

Intended Move-Out Date:

Forwarding Address (for security deposit & future correspondence):

Contact Information:

Additional Notes or Instructions (optional):

Tenant Signature:

Date Signed:

Please retain a copy of this completed form for your records and provide one to your landlord or property manager.