

Public Event Safety Assessment Form Sample

Use this **public event safety assessment form** sample to evaluate potential risks and ensure the safety of attendees. It helps organizers systematically identify hazards and implement necessary safety measures. This form is essential for maintaining a secure environment at any public gathering.

Event Details

Event Name	
Date & Time	
Venue/Location	
Estimated Attendance	
Organizer's Contact	

Risk Assessment Table

Potential Hazard	People Affected	Risk Level (Low/Medium/High)	Control Measures	Person Responsible	Status
Slips/Trips/Falls	Attendees, Staff				
Overcrowding	Attendees				
Fire Hazard	All				
Medical Emergencies	All				
First Aid Availability	Attendees, Staff				

Emergency Arrangements

Emergency Contact	
First Aid Officer	
Nearest Hospital	
Evacuation Plan in Place?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes

Assessment Completed By: _____ Date: _____