

# Property Insurance Claim Form - Water Damage

Filing a **property insurance claim** for water damage requires accurate documentation and detailed information about the incident. This sample form guides you through the essential sections to ensure a complete and timely submission. Properly completing this form can help expedite the claims process and secure the necessary compensation.

## 1. Policyholder Information

**Full Name:**

**Property Address:**

**Phone Number:**

**Email Address:**

**Policy Number:**

## 2. Incident Details

**Date of Incident:**

**Location within Property:**

**Description of Water Damage Incident:**

Describe what happened, including cause, area affected, and any immediate actions taken

## 3. Damaged Property/Items

Item Description	Estimated Value (\$)	Damage Description
e.g., Hardwood Floor	e.g., 2000	e.g., Warped boards due to flooding

## 4. Supporting Documentation

- Photos of the damaged area/items
- Receipts for repairs or replacements
- Professional assessment or repair estimates
- Proof of ownership (if required)

## 5. Declaration and Signature

I hereby declare that the information provided is true and complete to the best of my knowledge.

**Signature:**

**Date:**