

Service Agreement Form (Consultant)

This **printable service agreement form** sample is designed specifically for consultants to outline the terms and conditions of their services clearly. It ensures both parties understand their responsibilities, payment terms, and project scope. Easily customizable, this form helps protect consultants and clients by documenting the agreement in a professional format.

1. Parties

Consultant Name/Company:

Client Name/Company:

2. Project Description / Scope of Services

Describe the services to be provided...

3. Timeline / Duration

Project start and end dates...

4. Payment Terms

Amount / Rate:

Payment Schedule:

e.g., 50% upfront, 50% upon completion

Payment Method:

5. Responsibilities

Consultant:

List consultant's key responsibilities...

Client:

List client's key responsibilities...

6. Confidentiality & Non-Disclosure



Both parties agree to maintain confidentiality regarding any proprietary information exchanged during the course of the project.

7. Termination

Specify termination terms and any required notice...

8. Agreement Acceptance

Date:

Consultant Signature:

Client Signature:

Date:

Date:

This printable service agreement form is provided as a sample; please consult with a legal professional to modify as needed for your specific situation.