

# Payroll Deduction Authorization Form

This **printable payroll deduction authorization form** sample provides a clear and easy-to-use template for employees to authorize salary deductions. It ensures accurate documentation while simplifying the payroll process. Use this form to maintain transparent and compliant financial records.

**Employee Name:**

**Employee ID:**

**Department:**

**Deduction Amount:**

**Deduction Purpose/Reason:**

**Deduction Start Date:**

**Deduction End Date:**

**Frequency:**

☐ One-time ☐ Recurring

☐ I hereby authorize the above payroll deduction from my salary as specified.

**Employee Signature:**

**Date:**

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For office use only: \_\_\_\_\_