

Delivery Receipt Form

Date of Delivery: _____

Delivery Receipt No.: _____

Sender Information

Company Name: _____

Contact Person: _____

Address: _____

Phone: _____

Recipient Information

Name / Company: _____

Contact Person: _____

Delivery Address: _____

Phone: _____

Delivery Details

Item Description	Quantity	Unit	Notes

Remarks: _____

Acknowledgment

Delivered By	Received By
Signature: _____ Name: _____ Date: ____/____/____	Signature: _____ Name: _____ Date: ____/____/____

This is a system-generated printable delivery receipt template.
For record-keeping and reference purposes.