

Payroll Summary Report by Department

The **payroll summary report by department** provides a concise overview of employee compensation costs categorized by each department. It helps organizations track salary expenses, bonuses, and deductions to manage budgets effectively. This report is essential for financial planning and auditing purposes.

Department	No. of Employees	Base Salary	Bonuses	Deductions	Total Payroll Cost
Sales	15	\$120,000	\$8,500	\$2,100	\$126,400
Marketing	10	\$78,000	\$4,600	\$1,400	\$81,200
Engineering	20	\$190,000	\$13,000	\$3,000	\$200,000
Human Resources	6	\$42,000	\$2,400	\$900	\$43,500
Total	51	\$430,000	\$28,500	\$7,400	\$451,100