

Payroll Deduction Authorization Form

Purpose: This **payroll deduction authorization form** sample simplifies the process of authorizing salary deductions for union dues. It ensures accurate and timely payments while maintaining clear records between employees and the union. Using this form helps streamline financial management within organizations.

Employee Name:

Employee ID/Number:

Department:

Union Name:

Amount to Deduct (per period):

Start Date for Deduction:

Authorization Statement:

I hereby authorize my employer to deduct union dues from my salary as indicated above and remit the amount to the specified union. I understand that this authorization remains valid until revoked by me in writing.

Employee Signature:

Date:

For office use only:

Received by: _____ Date: _____