

# Official Receipt

[Your Company Name]  
[Company Address] | VAT Reg. TIN: [123-456-789]

**Receipt No.:** OR-001245

**Business Style:** [Business Style]

**Date:** [YYYY-MM-DD]

**Telephone:** [Phone Number]

**Received From:** [Customer Name]

**Address:** [Customer Address]

**TIN:** [Customer TIN]

Description	Quantity	Unit Price	Amount
[Product/Service Name]	1	1,000.00	1,000.00
<b>Subtotal</b>	<b>1,000.00</b>		

<b>VATable Sales</b>	892.86
<b>VAT (12%)</b>	107.14
<b>Total Amount Due</b>	<b>1,000.00</b>

**Amount in Words:** [One Thousand Pesos Only]

*Authorized Representative*

**Note:** This serves as an official receipt for your payment, inclusive of Value Added Tax. Please keep this for your records.