

# [Company Name]

Official Salary Statement  
[Month, Year]

## Employee Information

Employee Name	[Employee Name]	Employee ID	[Employee ID]
Department	[Department]	Designation	[Designation]
Pay Period	[Pay Period]	Date of Issue	[Date]

## Earnings

Description	Amount (USD)
Basic Salary	[Amount]
House Rent Allowance (HRA)	[Amount]
Medical Allowance	[Amount]
Other Allowances	[Amount]
Total Earnings	[Total Earnings]

## Deductions

Description	Amount (USD)
Professional Tax	[Amount]
Provident Fund	[Amount]
Income Tax	[Amount]
Other Deductions	[Amount]
Total Deductions	[Total Deductions]

## Net Salary Payable

Net Salary (USD)	[Net Salary]
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Authorized Signature: \_\_\_\_\_  
Date: \_\_\_\_\_