

Monthly Vehicle Log Record Form

This **monthly vehicle log record form** sample helps companies efficiently track usage, maintenance, and mileage of company cars. It ensures accurate documentation and supports compliance with corporate policies. Utilizing this form facilitates better fleet management and accountability.

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|---------------------|--|------------------|--|
| Company Name: | | Month/Year: | |
| Vehicle Make/Model: | | License Plate: | |
| Department: | | Assigned Driver: | |

| Date | Trip Start Time | Trip End Time | Start Odometer | End Odometer | Total Distance (km) | Purpose/Location | Driver's Initials | Remarks/Maintenance |
|------|-----------------|---------------|----------------|--------------|---------------------|------------------|-------------------|---------------------|
| | | | | | | | | |

Monthly Summary

| | | |
|-------------------------|-------------------|--|
| Total Kilometers Driven | Fuel Consumed (L) | |
| Maintenance/Repairs | | |
| Supervisor's Comments | | |

| | | |
|---------------------|------|--|
| Driver's Name | Date | |
| Supervisor Approval | Date | |