

IT Audit Report: Cybersecurity Assessment

Purpose: This **IT audit report template** is designed to streamline the cybersecurity assessment process by providing a clear, structured format for documenting vulnerabilities, compliance status, and recommended improvements. It ensures comprehensive coverage of key security controls and facilitates effective communication between auditors and stakeholders. Utilizing this template enhances consistency and accuracy in cybersecurity evaluations.

1. Executive Summary

Provide a concise overview of the assessment, highlighting key findings, overall cybersecurity posture, and major areas of concern or improvement.

2. Scope of Assessment

- Assessed Systems:** [List and describe in-scope systems]
- Assessment Period:** [Start Date] to [End Date]
- Standards/Frameworks:** [e.g., NIST, ISO 27001, CIS Controls]

3. Methodology

Describe the methods and tools used to perform the cybersecurity assessment (e.g., interviews, vulnerability scanning, policy review).

4. Findings Summary

ID	Category	Description	Risk Level	Status	Recommendation
1	Access Control	Inactive accounts not disabled	High	Open	Implement regular account reviews and disable inactive accounts within 30 days.
2	Vulnerability Management	Critical patches missing on several servers	Medium	Open	Establish a routine patch management schedule to ensure timely updates.

5. Compliance Status

- Compliance Framework(s):** [List relevant standards/regulations]
- Compliance Status:** [Compliant/Non-Compliant/Partially Compliant]
- Areas Needing Improvement:** [Summarize areas not meeting compliance requirements]

6. Detailed Observations & Recommended Actions

- Observation:** [Describe a specific issue]
Impact: [Describe the risk or potential consequence]
Recommendation: [Describe remedial actions]

7. Conclusion

Summarize the overall cybersecurity posture, highlight significant risks, and reaffirm recommendations for remediation and improvement.

8. Appendix

- Supporting documentation (scans, screenshots, policies reviewed, etc.)
- Glossary of terms and abbreviations