

School Laboratory Inventory Request Form

An **inventory request form** sample for a school laboratory helps streamline the process of ordering necessary supplies and equipment. It ensures accurate tracking of materials and supports efficient resource management. Using this form enhances organization and accountability within the lab setting.

Requester Information

Name:

Department/Laboratory:

Date:

Items Requested

Item Name	Description	Quantity	Unit	Purpose/Remarks
<div></div>	<div></div>	<div></div>	<div></div>	<div></div>
<div></div>	<div></div>	<div></div>	<div></div>	<div></div>
<div></div>	<div></div>	<div></div>	<div></div>	<div></div>

Additional Notes

Approval

Approver's Name:

Signature:

Date Approved: