

# Hotel Invoice

**Hotel Name:** Grandview Suites  
**Address:** 789 Downtown Road, Cityville  
**Phone:** (123) 456-7890  
**Email:** info@grandviewsuites.com

**Invoice #:** 2024-1024  
**Date:** 2024-06-15  
**Guest Name:** Jane Doe  
**Guest Address:** 456 Maple Avenue, Uptown

Description	Unit Price	Quantity	Amount
Room Charges (Deluxe Room, 3 nights)	\$120.00	3	\$360.00
Room Service	\$40.00	2	\$80.00
Mini Bar	\$20.00	1	\$20.00
Cancellation Fee			\$50.00
		<b>Total</b>	<b>\$510.00</b>

## Cancellation Policy:

Cancellations made less than 24 hours prior to check-in will incur a non-refundable cancellation fee of \$50. For cancellations made earlier, no fee will be charged. Please contact the hotel directly for more details or special circumstances.

Thank you for choosing Grandview Suites!