

# Homeowners Insurance Claim Form Sample: Water Damage

Filing a **homeowners insurance claim** for water damage requires accurate and detailed documentation. This sample claim form helps you provide all necessary information to ensure a smooth and efficient processing of your water damage claim. Use it as a guide to report the incident and damages effectively.

## 1. Policyholder Information

**Full Name**

**Property Address**

**Phone Number**

**Email Address**

**Policy Number**

## 2. Incident Details

**Date & Time of Incident**

**Description of Incident (How did the water damage occur?)**

**Date Discovered**

**Location of Damage (e.g., kitchen, basement)**

## 3. Damage Assessment

**Describe the Damage**

**Estimated Value of Damaged Property**

**Attach Photos (if available)**

No file selected

## 4. Mitigation Efforts

**What steps did you take to prevent further damage?**

Were any repairs made? If so, describe and provide receipts if possible.

### 5. Witness Information (if applicable)

**Witness Name**

**Witness Contact Information**

### 6. Declaration

I hereby certify that the above information is true and complete to the best of my knowledge.

**Signature**

**Date**

**Submit Claim**