

# Homeowners Insurance Claim Form Sample: Water Damage

Filing a **homeowners insurance claim** for water damage requires accurate and detailed documentation. This sample claim form helps you provide all necessary information to ensure a smooth and efficient processing of your water damage claim. Use it as a guide to report the incident and damages effectively.

1. Policyholder Information

Full Name

Property Address

Phone Number

Email Address

Policy Number

2. Incident Details

Date & Time of Incident

Description of Incident (How did the water damage occur?)

Date Discovered

Location of Damage (e.g., kitchen, basement)

3. Damage Assessment

Describe the Damage

Estimated Value of Damaged Property

Attach Photos (if available)

Choose File

No file selected

4. Mitigation Efforts

What steps did you take to prevent further damage?

Were any repairs made? If so, describe and provide receipts if possible.

5. Witness Information (if applicable)

Witness Name

Witness Contact Information

6. Declaration

I hereby certify that the above information is true and complete to the best of my knowledge.

Signature

Date

Submit Claim