

# General Receipt Form

Date: \_\_\_\_\_

Receipt No.: \_\_\_\_\_

Received From: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Goods/Services:

Item Description	Amount
Product/Service Name	\$0.00
Subtotal	\$0.00
Tax Rate (%)	0%
Tax Amount	\$0.00
Total Amount	\$0.00

Payment Method: \_\_\_\_\_

Received by: \_\_\_\_\_

This is an official receipt for the above payment. Please retain this document for your records and for tax purposes.