

Free Printable Payment Receipt Template for Small Business

Download this **free printable payment receipt template** designed specifically for small businesses to simplify transaction records. This customizable and easy-to-use template ensures accurate documentation of payments received. Perfect for maintaining organized financial records and enhancing professionalism.

Payment Receipt Template

Payment Receipt	
Receipt Number:	_____
Date:	_____
Received From:	_____
Address:	_____
Payment Amount:	\$ _____
Payment Method:	<input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit Card <input type="checkbox"/> Other
Description:	_____
Received By:	_____
Signature:	_____

Note: Customize this template as needed for your business. Print and fill out a copy for each transaction to keep your records organized.