

Exit Interview Survey Form

Use this **exit interview survey form sample** to gather valuable feedback from employees voluntarily leaving your organization. It helps identify reasons for departure and areas for improvement to enhance employee retention. Collecting honest insights supports a positive offboarding experience and organizational growth.

Personal Information (Optional)

Name:

Department:

Position:

Length of Service:

Last Working Day:

Reasons for Leaving

Please select your primary reason(s) for leaving:

- Career Advancement
- Compensation/Benefits
- Management/Leadership
- Work-Life Balance
- Company Culture
- Personal Reasons
- Other (please specify):

Feedback

How satisfied were you with your job overall?

Select

How would you rate the work environment?

Select

How would you rate your supervisor/manager?

Select

Additional Comments

What could we have done to improve your experience?

Any advice for the organization?

[Submit Survey](#)