

Electrical Change Order Form Sample

Use this **electrical change order form sample** to document and approve modifications in electrical contracts efficiently. It ensures clear communication between contractors and clients while maintaining accurate project records. Streamline your electrical project management with this standardized form template.

Project Information			
Project Name	<input type="text"/>	Project No.	<input type="text"/>
Location	<input type="text"/>		
Owner/Client	<input type="text"/>	Date	<input type="text"/>

Change Order Details			
Change Order No.	<input type="text"/>	Reference Contract No.	<input type="text"/>
Description of Change	<input type="text"/>		
Reason for Change	<input type="text"/>		

Cost & Schedule Adjustment			
Original Contract Amount	<input type="text"/>	Change Order Amount	<input type="text"/>
Revised Contract Amount	<input type="text"/>	Time Extension (Days)	<input type="text"/>
New Completion Date	<input type="text"/>	<input type="text"/>	

Approval Signatures			
Prepared By (Contractor Representative)		Approved By (Owner/Client)	
<input type="text"/>		<input type="text"/>	
Date: <input type="text"/>		Date: <input type="text"/>	

Note: All changes must be approved before any work proceeds. Attach any relevant drawings, specifications, or supporting documentation as necessary.