

Contractor Invoice Form - Milestone Payments

This **contractor invoice form** sample is designed specifically for milestone payments, ensuring clear tracking of project progress and payment stages. It helps both contractors and clients maintain transparency by outlining payment amounts tied to specific deliverables. Using this form streamlines the invoicing process and supports accurate financial management throughout the project lifecycle.

Contractor Information:

Company/Name: _____
Address: _____
Email: _____ Phone: _____
Tax ID (if applicable): _____

Client Information:

Company/Name: _____
Address: _____
Project/Contract Number: _____

Invoice Details:

Invoice Number: _____ Date: _____
Project Title/Description: _____
Contract Value: \$_____

Milestone Payment Schedule

Milestone #	Description of Deliverable	Due Date	Status	Amount Due
1	Project Kickoff & Requirements Document	2024-07-01	Completed	\$2,000
2	Prototype Delivery	2024-07-15	In Progress	\$3,000
3	Final Implementation & Handover	2024-08-01	Pending	\$5,000

Total Amount Due This Invoice: \$_____

Payment Instructions:

Bank Name: _____
Account Name: _____
Account Number: _____
Other Details: _____

Notes/Comments:

Contractor's Signature: _____
Date: _____

Client's Approval: _____
Date: _____