

# Consulting Contract Form Sample

This **consulting contract form sample** provides a clear template to outline the scope of work, payment terms, and client-consultant responsibilities. It includes a detailed deliverables section to specify project milestones and expected outcomes. Using this form ensures both parties have a mutual understanding of obligations and deliverables for a successful consulting engagement.

## 1. Parties

This Consulting Agreement ("Agreement") is made and entered into as of , by and between:

**Client Name:**

**Client Address:**

**Consultant Name:**

**Consultant Address:**

## 2. Scope of Work

The Consultant agrees to provide the following services to the Client:

Describe the services to be performed

## 3. Deliverables & Milestones

The Consultant shall deliver the following deliverables to the Client according to the schedule below:

Deliverable	Description	Due Date	Acceptance Criteria
<input type="text" value="e.g., Project Plan"/>	<input type="text" value="Detailed project roadmap"/>	<input type="text" value="MM/DD/YYYY"/>	<input type="text" value="Reviewed and approved by client"/>
<input type="text" value="e.g., Final Report"/>	<input type="text" value="Comprehensive final report"/>	<input type="text" value="MM/DD/YYYY"/>	<input type="text" value="Delivery of digital copy"/>

## 4. Payment Terms

Compensation for services will be as follows:

e.g., Hourly rate, flat fee, payment schedule, etc.

## 5. Responsibilities

- Consultant Responsibilities:** Perform services as described in the Scope of Work and deliver the agreed deliverables on time.
- Client Responsibilities:** Provide necessary information, resources, and timely feedback required by the Consultant.

## 6. Terms & Termination

This Agreement shall commence on the date above and continue until all deliverables are provided unless terminated earlier according to this section.

State any terms for early termination

## 7. Signatures

**Client:**

Signature: \_\_\_\_\_

Name:

Date:

**Consultant:**

Signature: \_\_\_\_\_

Name:

Date: