

Construction Project Status Report

Project Name: Sunrise Office Complex

Project Manager: Jane Smith

Date: 2024-06-10

1. Executive Summary

The **construction project status report** provides a clear overview of current progress, milestones, and any potential delays in the construction project. It is a vital tool for project managers to communicate updates and ensure all stakeholders are aligned. Using this report helps in maintaining transparency and facilitating timely decision-making.

2. Current Progress

- Foundation:** Complete
- Structural Framework:** 90% complete
- Roofing:** Started on 2024-05-30, 30% complete
- Plumbing and Electrical:** Not started

3. Recent Milestones

Milestone	Planned Date	Actual Date	Status
Foundation Completion	2024-05-05	2024-05-03	Completed
Structural Framework	2024-06-15	--	In Progress
Roof Installation Start	2024-06-01	2024-05-30	Started Early

4. Issues & Delays

- Rainy weather caused minor delays in roofing work.
- Plumbing material delivery delayed by 3 days.

5. Next Steps

- Complete roofing by 2024-06-20.
- Begin plumbing installation upon material arrival (ETA 2024-06-14).
- Start electrical works by late June.

6. Photos

[Insert construction site photos here]

7. Action Items

- Confirm plumbing delivery (Assigned: John Doe)
- Schedule safety inspection for completed framework

Contact: Jane Smith, Project Manager, (555) 123-4567, jane.smith@email.com