

Construction Contract Termination Notice Form

This **construction contract termination notice form** example sample provides a clear and concise template for formally ending a construction agreement. It ensures all legal requirements are met while protecting the rights of all parties involved. Using this form helps avoid misunderstandings and facilitates a smooth contract termination process.

Termination Notice Details

Date of Notice:

Contractor's Name:

Client's Name:

Contract Number/Reference:

Project Address:

Effective Termination Date:

Reason for Termination:

Additional Information (optional):

Sample Notice Content

Dear [Client's Name],

This notice serves as formal notification that the construction contract identified above, dated [Contract Date], between [Contractor Name] and [Client's Name] for the project at [Project Address] will be terminated effective [Effective Termination Date].

The reason(s) for this termination are as follows: [State Reasons for Termination].

Please contact us to discuss any outstanding matters and facilitate a smooth transition.

Sincerely,
[Contractor's Signature]
[Contractor's Name]
[Contractor's Company, if applicable]