

# Commercial Building Damage Claim Form

Use this **commercial building damage claim form** sample to efficiently document and report any damages to your property. This template ensures all necessary details are accurately captured for insurance or legal purposes. Streamline your claim process with a clear and comprehensive form.

## 1. Claimant Information

**Full Name / Business Name:**

**Contact Person:**

**Property Address:**

**Contact Number:**

**Email Address:**

## 2. Insurance Details

**Insurance Company:**

**Policy Number:**

## 3. Incident Details

**Date & Time of Incident:**

**Type of Damage:**

**Description of Incident/Damage:**

## 4. Damage Assessment

**Areas Affected:**

(e.g., Roof, Windows, Basement)

**Estimated Cost of Repairs:****Attach Photos/Documents:**

No file selected

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5. Additional Information**Additional Comments:****I declare that the above information is true and accurate to the best of my knowledge.**