

Basic Sales Agreement Form (Goods)

This **basic sales agreement form** sample for goods provides a clear and concise template to outline the terms and conditions of a sales transaction. It ensures both buyer and seller agree on the product details, payment, and delivery to avoid misunderstandings. Using this form helps streamline the sales process with legally binding clarity.

1. Seller Information	
Seller Name/Company	_____
Address	_____
Phone/Email	_____

2. Buyer Information	
Buyer Name/Company	_____
Address	_____
Phone/Email	_____

3. Description of Goods				
Item	Description	Quantity	Unit Price	Total Price
_____	_____	_____	\$_____	\$_____

4. Payment Terms	
------------------	--

Total Amount: \$_____
Payment Method: (e.g., Bank Transfer, Check, Cash) _____
Payment Due Date: _____

5. Delivery Terms	
-------------------	--

Delivery Method: (e.g., Pickup, Courier, Freight) _____
Delivery Date: _____
Delivery Address: _____

6. Additional Terms & Conditions	
----------------------------------	--

- Goods are sold on an **as is** basis unless otherwise specified.
- All sales are final unless defects are reported within _____ days of receipt.
- Any disputes shall be resolved under the laws of the State/Region of _____.

7. Signatures	
---------------	--

Seller Signature: _____
Name: _____
Date: _____

Buyer Signature: _____
Name: _____
Date: _____

Note: This is a basic template for reference only. Parties should consult legal counsel to ensure the agreement meets their specific needs and is legally binding in their jurisdiction.