

Background Check Authorization Form

This **background check authorization form sample** includes a clear disclosure statement, ensuring transparency and compliance with legal requirements. It allows employers to obtain consent from applicants while informing them about the nature and purpose of the background check. Using this sample helps streamline the hiring process and protect both parties' rights.

Disclosure Regarding Background Investigation

[Employer Name] may obtain information about you from a third party consumer reporting agency for employment purposes. This report may include information about your character, general reputation, personal characteristics, and/or mode of living. The information may be used for decisions related to employment, promotion, reassignment, or retention as an employee.

Authorization

I hereby authorize the obtaining of consumer reports and/or investigative consumer reports by [Employer Name] at any time after receipt of this authorization and throughout my employment, if applicable. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university, information service bureau, employer, or insurance company to furnish any and all background information requested by [Background Check Company], and/or [Employer Name] itself.

Applicant Information

Full Name:

Date of Birth:

Social Security Number:

Current Address:

City:

State:

Zip Code:

Signature:

Date:

This form is a sample only and should be reviewed by legal counsel to ensure compliance with local, state, and federal requirements.